



## NLPG Budget Notes

Feel free to use this template for ACE applications (artists/promoters etc). **SAVE AS** the file first, keeping this blank original as is, for ongoing use.

This budget template excel sheet was created specifically to use for ACE NLPG and some other Grantium-based schemes (except DYCP), so it mirrors the required Income & Expenditure lines and headings in the right order, ready for you to copy straight into Grantium.

Additionally, this sheet could be used as a detailed budget attachment to the application.

The cells highlighted in red have inbuilt formulas to auto-calculate and factor in as you go:

- sub-totals across horizontal lines, rounded up to the nearest whole
- the contingency amount,
- the in-kind value to be consistent across I & E,
- the grant amount being requested from ACE.

These red cells have formulas which shouldn't be edited, but can be overwritten if necessary.

So, when filling it in, the only items that need to be entered are the individual item lines/breakdowns and the £ amount – the formulas should do the rest for you.

Cells in grey are where data entry is unlikely or unnecessary.

Select the confirmed/expected cells from the inputted menu.

Some sections are set to a default '0' to prevent (frequent) occasions of applicants entering information here that isn't eligible – resulting in ineligibility bounce-backs. (These cells can be overwritten.)

**Steve Mead**